



CREECH ST MICHAEL C of E PRIMARY SCHOOL

Hyde Lane,
Creech St Michael
Taunton.
TA3 5QQ

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Office email: creechstmichael@educ.somerset.gov.uk
Website: www.creechstmichaelprimary.co.uk

Headteacher: Mrs Chloe Holt

Care taker – Term time only 15- 20 hours a week Grade 13 Point 6

Our school is committed to promoting the welfare of children and we expect our staff to share this commitment. All appointments are subject to satisfactory references, enhanced DBS and medical clearance.

Under the instruction/guidance of the Headteacher , you will provide maintenance, waste management and security services on the school premises.

- Lock/unlock school buildings and areas.
- Key holding.
- Setting/un-setting of security systems.
- Monitor fire safety equipment and carry out and assist authority in carrying out fire drills.
- Operate and respond to alarm systems where appropriate.
- Undertake appropriate repairs e.g. minor redecorating and fixing.
- Carry out various maintenance duties to ensure that the general upkeep and maintenance of the premises is satisfactory, as per specific schedule for the site.
- Carry out minor decoration and improvement works.
- Monitor the system and report any issues.

- Undertake regular security checks and identify security risks.
- Carry out checks of heating and lighting systems.
- Remove waste to central collection point (bin storage area).
- Undertake emergency cleaning tasks during specified times.
- Undertake cleaning duties such as graffiti removal and external site litter picking.
- Coordinate deliveries to the site and distribution within.
- Carry out evening let duties when required.
- Carry out contractor inductions prior to them gaining access to site.

- Provide emergency access to school site.

Who are we looking for?

- Caretaking or trade experience in a similar environment.

- Demonstrate a flexible attitude and willingness to work as part of a team.
- Good numeracy/literacy/GCSE (or equivalent) Maths and English.
- Willingness to develop knowledge of use of ICT and other specialist equipment/resources.
- Working knowledge of relevant policies/codes of practice/legislation.
- Ability to work without direct supervision.

- Ability to relate well to children and adults.
- Knowledge of health and safety procedures and precautions.
- Knowledge of COSHH regulations.
- Willingness to participate in development and training opportunities.
- Show the ability to assist other team members in the discharge of their duties.

Your work environment

People are at the heart of what we do at Creech St Michael School. We recognise that creating a diverse and inclusive environment that nurtures our employees and encourages them to bring their best and whole self to work is crucial. We're on an exciting journey to get us there by recruiting the very best talent to join us regardless of race, colour, religion, national or ethnic origin, sexual orientation, gender identity or expression, age, disability or other characteristics..

Please apply online, ensuring you complete the application form in full. We do not accept CVs.

Closing date: **30th January 2026**

Interviews: **10th February 2026**

Our school takes child protection seriously and is committed to promoting the welfare of children and we expect our staff to share this commitment. All appointments are subject to satisfactory references, enhanced DBS and medical clearance.